

VACANCY NOTICE

The Ministry of Health (MoH) is now accepting applications for the post below for the “Project 9115-MON: Access to Health Services for Disadvantaged Groups in Ulaanbaatar” (2009-2012), being implemented with a grant from the Japan Fund for Poverty Reduction (JFPR).

Position: National Consultant on Evaluation and Policy

Duration: 10 person-months (from June 2011 to April 2012)

Qualifications and Requirements

1. University degree preferably in public health and with upper degree (doctoral degree would be an asset),
2. The National Consultant must have at least 5 years of work experience (work experience in the fields of development of health policy and assessment, monitoring and evaluation would be a strength),
3. Excellent team work skills and communication skills,
4. Computer literacy, conversant with Microsoft Office,
5. Excellent written and oral communication skills in English

Duties and responsibilities:

1. Supporting the Evaluation and Policy International Consultant during work inputs;
2. Validating the work of the Consulting Firm on Assessment, Monitoring and Evaluation responsible for implementation;
3. Assisting in development of survey methodology for Household Survey;
4. Evaluating pilot schemes;
5. Supporting PIU in the organization of workshops and seminars;
6. **Identifying the framework** for development of information, education and behavior change communication (IEC/BCC) materials;
7. Preparing draft policies and introducing them to the Technical Working Committee and the Steering Committee;
8. Producing Inception, Mid-term and Final reports; and
9. Working closely with the MOH, Ministry of Social Welfare and Labor (MOSWL), PC, PIU and PSC of THSDP, Development Social Workers (DSWs), family group practices (FGPs), hospitals, district and Khoroo governments, ward representatives, community groups, and other participating stakeholder agencies.

Management & Reporting

The National Consultant on Evaluation and Policy shall work in close collaboration with the International Consultant on Evaluation and Policy and the Project Implementation Unit of the JFPR 9115-MON Project. Mid-term and final reports will be submitted to the PIU and ADB in English and Mongolian languages. The Final Report should be submitted one month prior to the contract completion date.

The National Consultant on Evaluation and Policy will be selected by the Executing Agency, the Ministry of Health, in accordance with ABD Guidelines on the Use of Consultants.

Interested persons should submit 2 copies of a CV in English, two photographs, letter of reference and contact details to PIU, JFPR 9115-MON Project, Ministry of Health, Room # 4, Annex building of the Government Building VIII, Olympic street 2, Ulaanbaatar, Tel: 320190

Deadline for submission is at 16.00, 7 June, 2011.